



Event Guidelines, Regulations & Information

Très Jazz Shopping Expo • JULY 10-13, 2008

Morial Convention Center • New Orleans, LA

A. SHOPPING EXPO HOURS

DATES	SET-UP	EXPO HOURS	BREAK DOWN
Wednesday, July 9, 2008	8am – 5pm		
Thursday, July 10, 2008	8am – 11am	12noon – 7pm	
Friday, July 11, 2008		8am – 6pm	
Saturday, July 12, 2008		8am – 6pm	6pm – 9pm

PLEASE NOTE: There is no Shopping Expo on Sunday, July 13. Published exhibition hours are subject to adjustment by Jazzercise.

B. EXHIBITOR QUALIFICATIONS

Jazzercise reserves the right to disallow any company or representative thereof from being involved in the event. Jazzercise will require the immediate withdrawal of any company that is in conflict with the purpose of the show. “Network Marketing” companies need prior approval in writing from Jazzercise to participate in the event and MAY sell product or services; however, MAY NOT use the event as a platform to solicit distributors.

C. SPACE

Exhibitors may NOT sublet, assign or share space. All exhibitor signs, promotional materials, equipment and supplies must be within the confines of the assigned space. The use of public space, e.g. tradeshow aisles, meeting space, hallways, lobbies or any space rented by Jazzercise, will be under the direction of and utilized for the purpose determined by Jazzercise.

D. SELLING

The exchange of currency for goods must be conducted in the confines of an exhibitor’s designated space. Jazzercise is not liable for any transaction that occurs in conjunction with the show. All exhibitors who sell are responsible for understanding and complying with local, state and federal regulations as they relate to taxes, fees, licenses, etc. Jazzercise is not responsible for enforcing the regulations set forth by these agencies. Exhibitors must remit appropriate sales tax.

E. CONSTRUCTION OF EXHIBITS

Exhibitors must comply with all rules and regulations set forth by the event facility concerning the construction and maintenance of exhibits in assigned space. Specific rules and regulations will be enclosed with your Exhibitor Service Kit which will be sent approximately 3 months prior to the event.

F. ADVANCE SHIPMENT OF MATERIALS

Guidelines will be outlined in your Exhibitor Service Kit.

G. FIRE & SAFETY

All local regulations will be strictly enforced. All exhibitors must comply with specific guidelines that will be outlined in your Exhibitor Service Kit.

H. SECURITY

Jazzercise will not be responsible for any damages or theft or be liable for any claims resulting from theft or damage during the show.

I. LIABILITY AND INSURANCE

Exhibitors and sponsors are responsible for providing proper insurance, including a Comprehensive General Liability policy in an amount not less than \$1,000,000 and naming Jazzercise, Inc. as additional insured for the purposes of this event. Jazzercise will not be liable for claims or charges that are a result of an exhibitor’s or sponsor’s neglect or failure to comply with guidelines, regulations, rules, ordinances or the laws of local, state, and federal government, the event facility or Jazzercise.

Jazzercise shall not be liable for, and Exhibitor shall defend (unless Jazzercise waives its right to such defense and, in any event, with counsel satisfactory to Jazzercise), indemnify and protect Jazzercise from any claim, demand, liability, judgment, award, fine, lien, loss, damage, expense, charge or cost of any kind or character (including actual attorney fees and court costs) arising directly or indirectly from the presence of the Exhibitor at the Event or the performance of this contract. This includes, without limitation, indemnification and defense for claims caused by the concurrent negligent act or omission, whether active or passive, of Jazzercise or its agent(s); provided, however, Exhibitor shall have no obligation to defend, indemnify or protect Jazzercise from claims made by Exhibitor against Jazzercise for defaults under this contract or caused by the sole negligent, willful or criminal acts of Jazzercise and/or its agents.

